

OWNER ACKNOWLEDGEMENT

Date: _____

I, _____, affirm that I am the owner of record of the single family residence with an Accessory Dwelling Unit located at:

_____, Cincinnati, Ohio _____.

I understand that 1421-06(l) Accessory Dwelling Units requires the following:

Occupancy by Owner or a Responsible Person.

- (1) The owner of each lot on which an accessory dwelling unit is established must (i) maintain a residence in the principal single-family dwelling or the accessory dwelling unit on the lot for so long as the accessory dwelling unit exists; or (ii) designate a responsible person who maintains a residence in the principal single-family dwelling or the accessory dwelling on the lot for so long as the accessory dwelling unit exists.
- (2) To ensure ongoing compliance with subsection (1), the owner of each lot on which an accessory dwelling unit is established and maintained shall:
 - (i) record a covenant, in a form acceptable to the City Solicitor and irrevocable without the prior written consent of the Zoning Administrator, that provides the property owner or a responsible person shall maintain a residence on the property for so long as the accessory dwelling unit exists;
 - (ii) register the accessory dwelling unit with the Zoning Administrator and verify compliance with subsection (1) upon the establishment of the accessory dwelling unit;
 - (iii) renew the registration and verification no later than December 31 of every year ending in an odd number following the initial year of registration; and
 - (iv) update each registration and verification upon a change in ownership of the property or the designated responsible person.
- (3) Any person who fails to maintain compliance with subsection (1) shall be liable for a Class F civil offense.
- (4) For the purposes of this section 1421-06(l), the following terms shall have the following meanings:
 - (i) "Residence" means a dwelling unit that is the true, fixed, and permanent home where an individual intends to remain permanently and indefinitely; to which, whenever absent, the individual intends to return; and that only one of which may exist for one person within the city limits of the City of Cincinnati at any time.
 - (ii) "Responsible Person" means a natural person designated by the owner of a lot on which an accessory dwelling unit is established as having the independent duty, responsibility (including financial responsibility), and authority to operate, maintain, and manage the lot and all the dwelling units thereon.

Owner's Signature