



City of Cincinnati Board of Health Finance Committee

Ashlee Young, Chair of the Board of Health Finance Committee, called the Tuesday, April 16, 2024 Finance Committee meeting to order at 5:03 p.m.

Roll Call

Members present: Tim Collier, Dr. Edward Herzig, Mark Menkhaus Jr., Commissioner Dr. Grant Mussman, Joyce Tate, and Ashlee Young.

| Topic | Discussion | Action/Motion |
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| Approval of Minutes | <p>The Chair asked Committee members if everyone had the opportunity to review the minutes from the March 19, 2024 meeting.</p> <p><u>Motion:</u> That the Board of Health (BOH) Finance Committee approves the minutes from March 19, 2024.</p> | <p>Motion: Young Second: Collier Action: Pass</p> |
| Review of Contracts for BOH Approval: <u>April 16, 2024</u> | <p>The Chair began reviewing contracts going to BOH for approval.</p> <p>Boys & Girls Club of Greater Cincinnati- 85x10234 – 3rd Amendment Ms. Lauren Thamanna Raines clarified that we are seeking an extension of our agreement with the Boys & Girls Club of Greater Cincinnati to use their space to operate the Crest Smile Shoppe dental clinic in Avondale.</p> <p>Motion: That the BOH Finance Committee recommends approval</p> <p>Reading Investments, LLC 95x9810 – 2nd Amendment Betsy Buchanan presented the lease agreement for office space located at 7162 Reading. One of the larger WIC locations houses the administration office, storage, and meeting rooms. The renewal is for five years.</p> <p>Dr. Herzig inquired about the 20% rent increase and if the amount was negotiated. Ms. Buchanan explained the lease holder justified is due to rising expenses, claiming it's the average rate. Dr. Herzig then raised concerns about who negotiates leases (City or Health Department) and Mr. Menkhaus clarified they work with the City's Law department to review terms but wasn't sure about negotiating amounts with their division of real estate. Dr. Herzig stressed the need for City approval of such a significant increase. Ms. Tate suggested consulting Real Estate to verify the market value. Mr. Menkhaus acknowledged the lease terms are negotiable and agreed to confirm the rent's appropriateness with Real Estate.</p> <p>Motion: The BOH Finance Committee recommends tabling the agreement for further review.</p> <p>Ohio Department of Health (ODH)-45x10598 This existing grant allocates funding for case management services for children with elevated blood lead levels. The funding would enable the purchase of specialized equipment to identify lead hazards within these children's homes. It's important to note that this proposal wouldn't incur any additional costs.</p> | <p>Motion: Young Second: Herzig Action: Pass</p> <p>Motion: Herzig Second: Collier Action: Pass</p> <p>Motion: Young Second: Collier Action: Pass</p> |

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| | Motion: That the BOH Finance Committee recommends approval | |
| Review of Contracts for BOH Information: April 16, 2024 | <p>The Chair began reviewing contracts going to BOH for information.</p> <p>Board of Commissioners of Hamilton County-45x10645 Dr. Grant Mussman presented the agreement with Hamilton County's Board of Commissioners. This joint initiative aims to provide dental services directly to residents using the county's 513ReliefBus. As a mobile resource center, the 513ReliefBus offers services to underserved communities. By introducing dental care on the bus, the agreement expands access to healthcare for residents who might otherwise face transportation or other barriers.</p> <p>Southwest Ohio Public Health Region (SWOPHR)-N/A Dr. Grant Mussman explained that as part of our emergency management, we must have a Mutual Aid Agreement (MAA) agreement established with other health districts within the region in case of a disaster. This agreement enables the sharing of essential resources and expertise among health districts for preparation, response, and recovery during a disaster.</p> <p>Dr. Jones asked about the 60-day term limit after an event. Dr. Mussman verified that the contract does not specify an end date. It's necessary to revise the board packet summary sheet to indicate an end date's absence.</p> | |
| Financial Update | <p>Mr. Menkhaus provided an overview of the financial statement for the period ending in February 2024.</p> <p>Total Revenue: 40,074,871.79. Which is a 9.69% decrease from February of 2023.</p> <ul style="list-style-type: none"> ○ Expenses as of February, we totaled \$29,438,527.20 which is a 5.4% increase from December 2023. Expenses as of February 2024 totaled \$40,816,483.97 which is a 4.68% increase from February 2023. Total net gain after the capital revenue transfer was \$485,387.82. ○ As of February, we had \$114,573.77 in overtime compared to February of 2023's total of \$143,258.82. The total in overtime is partially due to Covid-19 and M-Pox activities with \$27,891.90 in disaster overtime in FY23. As of January 2024, we had \$401.97 in disaster overtime expenses. ○ In December we received a partial amount of the capital revenue transfer for FY24 in the amount of \$125,000. In February we received the remaining capital revenue transfer to bring the total amount to \$1,227,000.00. <ul style="list-style-type: none"> ● 8733-Self-Pay Patient: Decrease of 6%. ● 8734-Medicare: Decrease of 3%. ● 8737-Private Pay Insurance: Decrease of 1.5% ● The patient mix is tending in the opposite direction; City of Cincinnati Primary Care (CCPC) is seeing more self-pay patients right now than last year. <p>Total Expenses: \$21 million in FY '24.</p> <ul style="list-style-type: none"> ● 71-Personnel Personnel increased by 0.73%. This increase is due to COLAs received. ● 75-Fringes: Fringes saw an increase of 5%. The increase to the fringes is due to increased retirement rate (which increased 3%) and increased medical, dental, vision rates (which increased 2%). | |

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| | <ul style="list-style-type: none"> • 72-Contractual and 73-Material: - Contractual Services saw an increase of 2.75% (up month of an increase of .26), and 7300- Materials & Supplies increased by 8.56% (down from last month of 21.84%). The increases are due to the timing of invoices paid. • 74-Fixed Cost: Increased by 63.81% (down from last month of 75.14%). The increase is due to Talbert House payments for the LV23 – Covid 19 Detection & Mitigation in Congregate Living Facilities. • 76-Property: Property increased by 96.78%. This was due to the replacement and installation of 5 dental operatories. <p>Total Available: \$485,387.82.</p> | |
| New Business | Mr. Collier introduced Dr. Camille Jones as the CCPC's newly appointed vice-chair and will be joining the BOH finance committee. | |
| Public Comment | Ms. Salter stated that as of 5 p.m. today, no questions or comments from the public were received. | |

Meeting Adjourned: 5:27 p.m.

Next Meeting: **Tuesday, May 21, 2024, 5 p.m.**

Minutes prepared by Ashanti Salter

The meeting can be viewed and is incorporated in the minutes: <https://fb.watch/pD-N3kOzkN/>

Board of Health Finance Committee Roll Calls for April 16, 2024

| | Roll Call | Minutes | Boys & Girls Club of Greater Cincinnati-85x10234 3 rd Amendment | Reading Investments, LLC 95x9810-2 nd Amendment- (Approved to table agreement) | Ohio Department of Health-45x10598 |
|-------------------|-----------|---------|--|---|------------------------------------|
| Dr. Amar Bhati | - | - | - | - | - |
| Tim Collier | P | 2Y | Y | 2Y | 2Y |
| Dr. Edward Herzig | P | Y | 2Y | MY | Y |
| Mark Menkhaus Jr. | P | Y | Y | Y | Y |
| Dr. Grant Mussman | P | Y | Y | Y | Y |
| Joyce Tate | P | Y | Y | y | Y |
| Ashlee Young | P | MY | MY | Y | MY |

Y=Yes | N=No | A=Abstain | P=Present | R=Recuse | M=Moved | 2=Second

Others present: Dr. Maryse Amin, Betsy Buchanan, Lauren Thamann-Raines, Dr. Camille Jones, and Ashanti Salter (Clerk).