Date: **July 21, 2026**
Time: **5:00 p.m.**
Location **Zoom**

Cincinnati Health Department
3101 Burnet Avenue Cincinnati, OH 45229

Board of Health Finance Committee Agenda

Item	Presenter	Time	Notes
Call to Order	Kiana Trabue, Chair	2 minutes	
Roll Call of Members Present		1 minute	
Review and Approval of May 2026 Minutes	Committee	2 minutes	
Review of Contracts for Board Approval:			
Ohio Department of Health 75x10887	Dr. Maryse Amin	2 minutes	
Review of Contracts for Board Information:			
The Health Collaborative 75x10883	Dr. Mussman	2 minutes	
Marshall University 75x10885	Dr. Maryse Amin	2 minutes	
Financial Update	Mark Menkhaus Jr.	10 minutes	
New Business		5 minutes	
Public Comment		2 minutes	

City of Cincinnati Board of Health Finance Committee

Kiana Trabue, Chair of the Board of Health Finance Committee, called the Tuesday, May 19, 2026 Finance Committee meeting to order at 5:03 pm

Roll Call

Members present: Kiana Trabue, Jagdish Bhati, John Kachuba, Dr. Grant Mussman, Debi Smith and Joyce Tate

Members excused: Mark Menkhaus Jr.

Topic	Discussion	Action/Motion
Approval of Minutes	The Chair asked Committee members if everyone had the opportunity to review the minutes from March & April 2026. Motion: That the Board of Health (BOH) Finance Committee approves the minutes from March 2026. Motion: That the Board of Health (BOH) Finance Committee approves the minutes from April 2026.	 **Motion:** Mr. Bhati **Second**: Ms. Tate **Action: Passed** **Motion:** Mr. Bhati **Second**: Mr. Kachuba **Action: Passed**
Review of Contracts for BOH Approval:	Ms. Trabue began reviewing contracts going to BOH for approval. **Children's Hospital Medical Center - 35x10566** Dr. Mussman presented the Children's Hospital Medical Center contract, which supports funding for the Cincinnati Health Department's community health worker program. For many years, the Ohio Department of Health has provided funding to areas with high infant mortality rates to support community health workers who engage directly with expectant mothers in the community. Children's Hospital serves as the awardee for the Ohio Department of Health funding and contracts with CHD to administer the program. Through this partnership, funding is provided for four CHD community health workers. Dr. Mussman noted that the program is a core component of CHD's infant mortality initiatives and aligns with the organization's strategic goal of reducing life expectancy disparities. **Motion**: That the BOH Finance Committee recommends approval. **Health Management Associates, Inc. (HMA) - 65x10875** Ms. Tate discussed the contract with Health Management Associates Inc. (HMA) for consulting services. HMA has played a key role in supporting operations and services under the FQHC, including assistance with grant applications. The new contract includes support for a $350,000 grant through the Make America Healthy Again initiative. Ms. Tate emphasized the importance of the contract in advancing chronic disease management efforts and securing long-term funding opportunities **Motion**: That the BOH Finance Committee recommends approval.	 **Motion**: Mr. Bhati **Second**: Mr. Kachuba **Action**: Passed **Motion**: Mr. Bhati **Second**: Mr. Kachuba **Action**: Passed

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<td>Review of Contracts for BOH Information:</td>
<td>UC Medical Center, LLC (UC College of Medicine) - 65x10876

Dr. Gonzales presented the renewal of the contract with UC Medical Center for the OB-GYN residency program. The agreement allows residents to rotate through department sites in accordance with all applicable policies and procedures. The contract does not involve any financial exchange and will remain in effect for five years.

Dr. Mussman confirmed that UC faculty are responsible for providing the residents’ education, while the department benefits significantly from the partnership. He noted that having women’s health residents rotate through the department is a major advantage, strengthening the department’s relationship with UC and providing valuable insight into infant mortality issues. Dr. Mussman also highlighted that one of the physicians overseeing the residents is Dr. Kelly, a founder of Cradle Cincinnati who has been instrumental in the region’s infant mortality response efforts.</td>
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<td>Financial Update</td>
<td>Ms. Debi Smith provided an overview of the financial statement for the period ending in April 2026.

Total Revenue at the end of April was $57,139,740.80. Which is a 5.58% increase from April of 2026. Expenses as of April 2026 totaled $55,599,537.16 which is a 4.89% increase from April 2026. Total net gain after the capital revenue transfer was $3,483,203.64.

Total Expenses:

7100 - Personnel increased by 4.84%. 7500-Fringes saw a corresponding increase of 2.74%. The increase is attributed to the increase in the employer contribution retirement rate (this increased from 19.79% to 23.83%). This is also attributable to the 5% COLA all AFSCME employees received at the end of September. AFSCME also received a one-time payment of $1,500. This one-time payment totaled $415,500 for AFSCME employees and $171,000 for CODE employees in the Health Department.

7200 - Contractual Services saw an increase of 1.79% (8.2% decrease in March), and

7300 - Materials & Supplies increased by 3.29% (2.37% decrease in March). The differences are due to the timing of invoices paid. In FY26 we paid temporary service vendors $151,259.05 as of April, yet in FY25 we paid $398,463.35 as of April. In FY26 we paid Cardinal Health $2,137,338.77 as of April, yet in FY25 we paid Cardinal Health $1,747,320.24 as of April. We also spent $500,000 to Greater Cincinnati Community Shares in FY26, this was not an expense in FY25.

7400 - Fixed Costs increased by 10.03% (9.87% increase in March). The increase is the timing of invoices paid. In FY26 we paid Ochin $1,884,135.60 as of April, yet in FY25 we paid Ochin $1,718,658.80 as of April. We also expensed $80,235.53 to Cincinnati Copiers in FY26, but in FY25 we expensed $34,201.44.
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	• **7600 - Property** increased by 88.88% (128.62% increase in February). The increase is due to the renovation at the Price Hill Clinic and the sink hole at the Bobbie Stern parking lot. **Total Available**: $3,483,203.64	
New Business	N/A	
Public Comment	Mrs. Mitchell stated that as of 5 p.m. today, no questions or comments from the public were received.	

Meeting Adjourned: 5:25 pm
Next Meeting: **Tuesday, June 16, 2026, 5 p.m.**
Minutes prepared by Shurdina Mitchell
The meeting can be viewed and is incorporated in the minutes: https://fb.watch/pD-N3kOzkN/

Board of Health Finance Committee Roll Calls for May 19, 2026:

	Roll Call	Minutes March 2026	Minutes April 2026	Children's Hospital Medical Center 35x10566	Health Management Associates, Inc. (HMA) 65x10875	UC Medical Center, LLC (UC College of Medicine) 65x10876 **(Board Information Only)**
Mr. Jagdish Bhati	Y	MY	MY	MY	MY	-
Mr. John Kachuba	Y	Y	2Y	2Y	2Y	-
Mr. Mark Menkhaus Jr. (Ms. Debi Smith)	Y	Y	Y	Y	Y	-
Dr. Grant Mussman	Y	Y	Y	Y	Y	-
Ms. Joyce Tate	Y	2Y	Y	Y	Y	-
Ms. Kiana Trabue	Y	Y	Y	Y	Y	-

Y = Yes | N = No | A = Abstain | P = Present | R = Recuse | M = Moved | 2 = Second

Others present: Shurdina Mitchell (Clerk), Dr. Maryse Amin, Dr. Yury Gonzales, and Dr. Ashanti Salter.

Preparation Date June 30, 2026

CINCINNATI HEALTH DEPARTMENT CONTRACT AND GRANT INFORMATION SHEET

This information must be supplied to the Contract Liaison no less than one week prior to the Board of Health meeting.

Vendor **Ohio Department of Health**

Contract # **75x10887**

Person and Division responsible for administering contract/grant/lease:

Initiator Person & Phone # **John Dunham, 513-357-7207**

Division Head & Phone # **Maryse Amin, 513-357-7273**

Division **Health CHES/Emergency Preparedness**

Type of Contract/Agreement ____ Accounts Payable **X** Accounts Receivable

____ Service Contract (no $) ____ Lease

Funding Source ____ General Fund **X** Grant Fund ____ Other Funding

Action Required: **X** Board Approval ____ Board Information

CONTRACT DOLLAR AMOUNT

Original Amount **$225,406**

TERM

Original Term Start Date **7/1/2026** End Date **6/30/2027**

EXECUTIVE SUMMARY

This grant provides pass-through funding for Public Health Emergency Preparedness (PHEP) support from the Ohio Department of Health under the Centers for Disease Control PHEP Grant. The grant supports preparedness planning requirements set forth as deliverable-based service. CHD will receive Budget Period 3 (FY ’27) grant funds totaling $225,406 paid through completion of service deliverables. PHEP funding is $145,711. This grant also includes the Cities Readiness Initiative grant fund amount of $79,695 which represents level funding from the last budget period.

Preparation Date June 12, 2026

CINCINNATI HEALTH DEPARTMENT CONTRACT AND GRANT INFORMATION SHEET

This information must be supplied to the Contract Liaison no less than one week prior to the Board of Health meeting.

Vendor **The Health Collaborative**

Contract # **75x10883**

Person and Division responsible for administering contract/grant/lease:

Initiator Person & Phone # **Grant Mussman, 513-357-7215**

Division Head & Phone # **Grant Mussman, 513-357-7215**

Division **Health**

Type of Contract/Agreement ____ Accounts Payable ____ Accounts Receivable

X Service Contract (no $) ____ Lease

Funding Source ____ General Fund ____ Grant Fund ____ Other Funding

Action Required: ____ Board Approval X Board Information

CONTRACT DOLLAR AMOUNT

Original Amount **$0**

TERM

Original Term Start Date **July 1, 2026** End Date **December 31, 2027**

EXECUTIVE SUMMARY

The Cardio Collaborative is a multi-sector initiative convened by **The Health Collaborative (THC)** in partnership with the **Cincinnati Health Department (CHD)** and the **American Heart Association (AHA)**, bringing together hospitals, community organizations, payers, academic partners, and public health agencies to improve cardiovascular health outcomes and reduce disparities through improved **hypertension detection**, **management**, and **follow-up care**. This Memorandum of Understanding (MOU) is intended to document shared expectations and good-faith participation in the Cardio Collaborative. THC will serve as the **neutral convener** and coordinate meetings, facilitate partner discussions, synthesize input, support measure development and Data Committee activities, document decisions and next steps, and communicate progress.

Objectives of the Collaborative:

1. **Establish shared cardiovascular health priorities** informed by clinical, community, and public health partners, including prioritizing neighborhoods within Cincinnati.
2. **Identify and refine a set of common cardiovascular measures**, beginning with hypertension detection, management, and control.
3. **Identify and understand data pathways** that support meaningful measurement and action.

4. **Engage providers, community members, and payers** through structured listening sessions to understand real-world needs and feasibility.

The MOU covers the period July 1, 2026 – December 31, 2027.

Preparation Date June 23, 2026

CINCINNATI HEALTH DEPARTMENT CONTRACT AND GRANT INFORMATION SHEET

This information must be supplied to the Contract Liaison no less than one week prior to the Board of Health meeting.

Vendor **Marshall University**

Contract # **75x10885**

Person and Division responsible for administering contract/grant/lease:

Initiator Person & Phone # **Maryse Amin, 513-357-7273**

Division Head & Phone # **Maryse Amin, 513-357-7273**

Division **Health**

Type of Contract/Agreement ____ Accounts Payable ____ Accounts Receivable

X Service Contract (no $) ____ Lease

Funding Source ____ General Fund ____ Grant Fund ____ Other Funding

Action Required: ____ Board Approval **X** Board Information

CONTRACT DOLLAR AMOUNT

Original Amount **$0**

TERM

Original Term Start Date **8/1/2026** End Date **8/31/2027 w/annual auto-renewals**

EXECUTIVE SUMMARY

Marshall University is collaborating with the Cincinnati Health Department to provide fieldwork experience for students enrolled in the Marshall University College of Health Professions Department of Dietetics. Students will have the opportunity to observe and engage in public health-oriented services.

The original term of this Agreement is from August 1, 2026 through August 1, 2027. Thereafter, this Agreement shall automatically renew on an annual basis

DATE: July 21, 2026

TO: City of Cincinnati Board of Health Finance Committee

FROM: Mark Menkhaus, Jr., CFO

SUBJECT: Fiscal Presentation 2026

FINANCIAL STATEMENTS REVIEW FOR THE FISCAL YEAR 2026 – JUNE

2026 June Highlights:

- Revenue at the end of June was $67,924,080.54. Which is a 0.13% increase from June of 2026. Expenses as of June 2026 totaled $67,822,456.92 which is a 2.01% increase from June 2026. Total net gain after the capital revenue transfer was $2,044,623.62.

Year over Year:

- As of June 2026, we had $151,230.21 in overtime compared to June of 2025's total of $178,544.50.

- As of June 2025, we had a total of $420 in disaster overtime, while as of June 2026 we have yet to accrue any disaster overtime expenses.

- We received an additional capital revenue transfer in the amount of $1,786,000 in the month of December. The FY26 total amount is $1,943,000. In FY25 we received a total of $2,187,000.

- 7100-Personnel increased by 1.47% (4.45% in May). 7500-Fringes saw a corresponding increase of 4.14% (2.4% in May). The increase is attributed to the increase in the employer contribution retirement rate (this increased from 19.79% to 23.83%). This is also attributable to the 5% COLA all AFSCME employees received at the end of September. AFSCME also received a one-time payment of $1,500. This one-time payment totaled $415,500 for AFSCME employees and $171,000 for CODE employees in the Health Department.

- 7200- Contractual Services saw a decrease of 6.19% (1.24% decrease in May), and 7300-Materials & Supplies decreased by 2.21% (6.47% increase in May). The differences are due to the timing of invoices paid. In FY26 we paid temporary service vendors $237,955.35 as of June, yet in FY25 we paid $430,359.42 as of June. In FY26 we paid Allied Supply Company Inc. $7,384.81 as of June, yet in FY25 we paid $187,994.36 as of June. However, we spent $500,000 with Greater Cincinnati Community Shares in FY26, this was not an expense in FY25.

- 7400-Fixed Costs increased by 19.79% (10.33% increase in May). The increase is due to the timing of invoices paid. In FY26 we paid Ochin $2,297,846.23 as of June, yet in FY25 we paid Ochin $1,897,362.04 as of June. We also expensed $95,425.34 to Cincinnati Copiers in FY26, but in FY25 we expensed $38,511.67.

- 7600-Property increased by 79.86% (100.81% increase in May). The increase is due to the renovation at the Price Hill Clinic and the sink hole at the Bobbie Sterne parking lot.

Cincinnati Board of Health Financial Statement for the period of June

	FY26 Actual	FY25 Actual	Variance
Revenue			
8236-Pools/Spa	$70,246.25	$67,750.73	3.68%
8237-Household Sewage System	$51,981.00	$52,370.00	-0.74%
8239-Tatto/ Body, Environmental Waste License Fee	$28,250.00	$62,909.33	-55.09%
8241-Food Service (Mobile-Temporary)	$167,460.50	$122,602.44	36.59%
8242-Vending Machine Licenses	$1,027.28	$857.58	19.79%
8244-Food Establishments	$1,605,478.75	$1,568,208.50	2.38%
8249-Food, NOC	$98,326.50	$65,999.81	48.98%
8432-Vending Machine Proceeds	$0.00	$0.00	0.00%
8536-Grants\State	$2,063,608.93	$1,660,949.00	24.24%
8541-Federal Grant HUD	$1,122.00	$0.00	0.00%
8556-Grants\Federal	$7,703,590.77	$9,723,402.04	-20.77%
8563-Bd of Ed Svc (School Nurses Sal.)	$304,330.12	$4,009,423.39	-92.41%
8564-Ham Co Service	$120,509.22	$88,960.95	35.46%
8571-Specific Purpose\Private Org.	$6,500.00	$315,595.00	-97.94%
8617-Non-Department Fringe Benefit Reimbursement	$2,669.72	$2,270.75	17.57%
8618-Overhead Charges Indirect Costs	$60,700.00	$61,340.00	-1.04%
8731-Birth & Death Certificates	$538,143.80	$546,484.14	-1.53%
8732-Vital Stats - Other	$6,783.98	$7,801.95	-13.05%
8733-Self-Pay Patient	$982,090.65	$970,112.38	1.23%
8734-Medicare	$5,666,831.44	$5,160,670.05	9.81%
8736-Medicaid	$13,185,489.60	$11,968,255.89	10.17%
8737-Private Pay Insurance	$1,379,670.32	$1,249,284.15	10.44%
8738-Medicaid Managed Care	$9,309,222.74	$8,522,567.62	9.23%
8739-Misc. (Medical rec.\smoke free inv.)	$851,826.84	$1,592,637.26	-46.51%
8784-Private Lot Litter & Weed	$0.00	$0.00	0.00%
8811-Unclaimed Remains	$10,503.00	$9,728.00	7.97%
8914-Bond/Note Proceeds	$1,786,000.00	$0.00	0.00%
8917-Deferred Sewer Assessment Collections	$1,208.09	$1,649.32	-26.75%
8932-Prior Year Reimbursement	$56,065.67	$186,931.59	-70.01%
8939-Misc. Revenue	$639.72	$0.00	0.00%
% That is attributable from 416	$21,863,803.65	$19,817,021.89	10.33%
Total Revenue	$67,924,080.54	$67,835,783.76	0.13%
Expenses			
71-Personnel	$36,591,805.00	$36,062,136.99	1.47%
72-Contractual	$8,631,462.44	$9,201,122.99	-6.19%
73-Material	$4,788,695.78	$4,896,814.67	-2.21%
74-Fixed Cost	$2,698,906.99	$2,252,998.15	19.79%
75-Fringes	$14,023,658.29	$13,465,697.88	4.14%
76-Property	$1,087,928.42	$604,881.83	79.86%
Total Expenses	$67,822,456.92	$66,483,652.51	2.01%
Net Gain (Losses)	**$101,623.62**	**$1,352,131.25**	-92.48%
8936-Transfer	**$1,943,000.00**	**$2,187,000.00**	
Total Available	**$2,044,623.62**	**$3,539,131.25**	-42.23%