

Date: August 18, 2026
Time: 5:00 p.m.
Location Zoom

Cincinnati Health Department
3101 Burnet Avenue Cincinnati, OH 45229



Board of Health Finance Committee Agenda

Item	Presenter	Time	Notes
Call to Order	Kiana Trabue, Chair	2 minutes	
Roll Call of Members Present		1 minute	
Review and Approval of July 2026 Minutes	Committee	2 minutes	
Review of Contracts for Board Approval:			
LabCorp 65x10806 2 nd Amendment	Dr. Yury Gonzales	2 minutes	
Get Vaccinated Ohio Grant – Public Health Initiative 2024-2025 75x10851	Dr. Maryse Amin	2 minutes	
Financial Update	Debi Smith	10 minutes	
New Business		5 minutes	
Public Comment		2 minutes	

City of Cincinnati Board of Health Finance Committee

Kiana Trabue, Chair of the Board of Health Finance Committee, called the Tuesday, July 21, 2026 Finance Committee meeting to order at 5:03 pm

Roll Call

Members present: Ms. Kiana Trabue, Mr. Jagdish Bhati, Mr. John Kachuba, Dr. Grant Mussman, & Ms. Joyce Tate

Topic	Discussion	Action/Motion
Approval of Minutes	The Chair asked Committee members if everyone had the opportunity to review the minutes from May 2026. <u>Motion:</u> That the Board of Health (BOH) Finance Committee approves the minutes from May 2026.	Motion: Mr. Bhati Second: Mr. Kachuba Action: Passed
Review of Contracts for BOH Approval:	Ms. Trabue began reviewing contracts going to BOH for approval. Ohio Department of Health 75x10887 Dr. Maryse Amin explained the grant, noting that it is an annual Public Health Emergency Preparedness grant that provides funding to support ongoing emergency response training and exercises. The grant enables the health department to continue training staff for emergency response and to conduct preparedness exercises both internally and in collaboration with partners across the city and county. Motion: That the BOH Finance Committee recommends approval.	Motion: Mr. Bhati Second: Mr. Kachuba Action: Passed
Review of Contracts for BOH Information:	The Health Collaborative 75x10883 Dr. Grant Mussman explained that the agreement is a non-monetary memorandum of understanding (MOU) outlining the health department's commitment to the Cardiovascular Collaborative. He noted that the Health Collaborative serves as the backbone organization by providing meeting space, convening partners, and coordinating the initiative. The agreement has been reviewed by legal counsel and does not create any binding obligations for the health department. Instead, it formalizes the department's participation in the collaborative, which was initiated by the health department. Dr. Mussman added that similar MOUs are being collected from participating organizations to demonstrate their shared commitment to the collaborative. Mr. Bhati asked what data would be collected through the collaborative. Dr. Mussman explained that participating health systems will share de-identified data that will be used to assess neighborhood-level cardiovascular health outcomes and support the collaborative's public health efforts.	

	Marshall University 75x10885 Dr. Maryse Amin presented a non-monetary affiliation agreement with Marshall University's College of Health Professions, Department of Dietetics, to provide students with public health learning experiences through placements at the health department. She explained that the agreement establishes the partnership for student training and does not involve any exchange of funds. Mr. Bhati asked whether the health department tracks student placements across universities and academic programs to demonstrate its contribution to workforce development. He suggested collecting aggregate data, such as the number of students, disciplines, and hours completed, as a way to highlight the department's role in preparing the next generation of healthcare professionals and to support future marketing and reporting efforts. Dr. Amin agreed that such information would be valuable and said the department could explore developing a more comprehensive system to capture student placement data across all programs, noting that many placements are currently coordinated individually and are not tracked centrally.	
Financial Update	Mr. Menkhaus provided an overview of the financial statement for the period ending in June 2026. • Total Revenue at the end of June was \$67,924,080.54. Which is a 0.13% increase from June of 2026. Expenses as of June 2026 totaled \$67,822,456.92 which is a 2.01% increase from June 2026. Total net gain after the capital revenue transfer was \$2,044,623.62. Total Expenses: • As of June 2026, we had \$151,230.21 in overtime compared to June of 2025's total of \$178,544.50. • As of June 2025, we had a total of \$420 in disaster overtime, while as of June 2026 we have yet to accrue any disaster overtime expenses. • We received an additional capital revenue transfer in the amount of \$1,786,000 in the month of December. The FY26 total amount is \$1,943,000. In FY25 we received a total of \$2,187,000. • 7100 - Personnel increased by 1.47% (4.45% in May). 7500-Fringes saw a corresponding increase of 4.14% (2.4% in May). The increase is attributed to the increase in the employer contribution retirement rate (this increased from 19.79% to 23.83%). This is also attributable to the 5% COLA all AFSCME employees received at the end of September. AFSCME also received a one-time payment of \$1,500. This one-time payment totaled \$415,500 for AFSCME employees and \$171,000 for CODE employees in the Health Department.	

	• 7200 - Contractual saw a decrease of 6.19% (1.24% increase in May), and • 7300 - Materials & Supplies decreased by 2.21% (6.47% increase in May). The differences are due to the timing of invoices paid. In FY26 we paid temporary service vendors \$237,955.35 as of June, yet in FY25 we paid \$430,359.42 as of June. In FY26 we paid Allied Supply Company Inc. \$7,384.81 as of June, yet in FY25 we paid \$187,994.36 as of June. However, we spent \$500,000 with Greater Cincinnati Community Shares in FY26, this was not an expense in FY25. • 7400 - Fixed Costs increased by 19.79% (10.33% increase in May). The increase is due to the timing of invoices paid. In FY26 we paid Ochins \$2,297,846.23 as of June, yet in FY25 we paid Ochins \$1,897,362.04 as of June. We also expensed \$95,425.34 to Cincinnati Copiers in FY26, but in FY25 we expensed \$38,511.67. • 7600 - increased by 79.86% (100.81% increase in May). The increase is due to the renovation at the Price Hill Clinic and the sink hole at the Bobbie Sterne parking lot. Total Available: \$2,044,623.62.	
New Business	N/A	
Public Comment	Mrs. Mitchell stated that as of 5 p.m. today, no questions or comments from the public were received.	

Meeting Adjourned: 5:24 pm

Next Meeting: **Tuesday, August 18, 2026, 5 p.m.**

Minutes prepared by Shurdina Mitchell

The meeting can be viewed and is incorporated in the minutes: <https://fb.watch/pD-N3kOzkN/>

Board of Health Finance Committee Roll Calls for July 21, 2026:

	Roll Call	Minutes May 2026	Ohio Department of Health 75x10887	The Health Collaborative 75x10883 (Board Information Only)	Marshall University 75x10885 (Board Information Only)
Mr. Jagdish Bhati	Y	MY	MY	-	-
Mr. John Kachuba	Y	2Y	2Y	-	-
Mr. Mark Menkhaus Jr.	Y	Y	Y	-	-
Dr. Grant Mussman	Y	Y	Y	-	-
Ms. Joyce Tate	Y	Y	Y	-	-
Ms. Kiana Trabue	Y	Y	Y	-	-

Y = Yes | N = No | A = Abstain | P = Present | R = Recuse | M = Moved | 2 = Second

Others present: Shurdina Mitchell (Clerk), Dr. Maryse Amin and Dr. Ashanti Salter

Preparation Date August 12, 2026

CINCINNATI HEALTH DEPARTMENT CONTRACT AND GRANT INFORMATION SHEET

This information must be supplied to the Contract Liaison no less than one week prior to the Board of Health meeting.

Vendor **LabCorp**

Contract # **65x10806 – 2nd Amendment**

Person and Division responsible for administering contract/grant/lease:

Initiator Person & Phone # **Yury Gonzales, 513-357-7281**

Division Head & Phone # **Grant Mussman, 513-357-7215**

Division **Health**

Type of Contract/Agreement ☒ Accounts Payable ☐ Accounts Receivable
☐ Service Contract (no \$) ☐ Lease

Funding Source ☐ General Fund ☐ Grant Fund ☒ Other Funding

Action Required: ☒ Board Approval ☐ Board Information

CONTRACT DOLLAR AMOUNT

Original Amount **\$1,612,500**

1st Amendment Amount **\$1,075,000**

2nd Amendment Amount **\$1,075,000**

Total Amount **\$3,762,500**

TERM

Original Term Start Date **Upon execution** End Date **March 31, 2026**

1st Amendment Term Start Date **April 1, 2026** End Date **September 30, 2026**

2nd Amendment Term Start Date **10/1/2026** End Date **March 31, 2027**

EXECUTIVE SUMMARY

This is an agreement between CHD and LabCorp to provide laboratory services to CHD patients. Clinical and anatomic laboratory testing includes but is not limited to analysis in the areas of clinical chemistry, hematology, serology, microbiology, cytogenetics, immunology, endocrinology, toxicology, histology, mycology, virology, cytology, and urinalysis.

The 1st amendment extends the agreement by 6 months and adds \$1,075,000 to the original amount.

The 2nd amendment extends the agreement by 6 months and adds \$1,075,000 to the original amount to allow ample time for new vendor (Compunet) to replace services currently provided by LabCorp.

Preparation Date July 28, 2026

CINCINNATI HEALTH DEPARTMENT CONTRACT AND GRANT INFORMATION SHEET

This information must be supplied to the Contract Liaison no less than one week prior to the Board of Health meeting.

Vendor **Get Vaccinated Ohio Grant – Public Health Initiative 2024-2025**

Contract # **75x10851**

Person and Division responsible for administering contract/grant/lease:

Initiator Person & Phone # **Elizabeth Gay, 513-352-2901**

Division Head & Phone # **Maryse Amin, 513-357-7273**

Division **Community Health and Environmental Services**

Type of Contract/Agreement ☐ Accounts Payable ☒ Accounts Receivable
☐ Service Contract (no \$) ☐ Lease

Funding Source ☐ General Fund ☒ Grant Fund ☐ Other Funding

Action Required: ☒ Board Approval ☐ Board Information

CONTRACT DOLLAR AMOUNT

Original Amount **\$315,010**

TERM

Original Term Start Date **7/1/2026** End Date **6/30/2027**

EXECUTIVE SUMMARY

Get Vaccinated OHIO- Public Health Initiative (GV) Sub-grant 2026-2027

The Get Vaccinated Ohio Project is a state funded competitive grant designed to support activities that will improve and sustain immunization rates in children under two years of age, school aged children and adolescents. Grant activities will include immunization assessment, targeted reminder/recall, educational activities involving families and providers, assuring schools report vaccination rates, daycare/preschool and school immunization education, vaccine preventable disease outbreak planning, and developing and implementing a communication plan that raises awareness of the importance of pediatric and adolescent immunizations and increases community engagement. The Project's focus is on expanding education (peer-to-peer, family and community), assessment activities and reminder/recall. The Project provides peer-to-peer education utilizing the Maximizing Office Based Immunization (MOBI) program, Teen

Immunization Education Session (TIES) and immunization assessment services utilizing the CDC tool: Immunization Quality Improvement for Providers (IQIP) program within the local health department.

The outcome measure for this grant is to achieve and maintain the Centers for Disease Control (CDC) National Immunization Rate of 90% for **two-year-old children** and 80% for **adolescents**. In 2025, CHD health centers achieved 86-96% immunization rate for children by age two. This exceeds the 2023 Ohio rate of 71%. The CHD health centers achieved 89%-100% adolescent rates for **13-year-old** for the following vaccines: HPV #1, Meningococcal, and Tdap. The 2023 **Up-to-Date HPV** Ohio rate is 67.3% and CHD is 56%-88%. In 2025, of practices assessed in the public/private community, immunization rates for two-year-old children at individual offices were between 19%-100% with an HPV up to date range of 14%-56%. Through community outreach, education and assessment in the public and private sector, the GV team will work with community providers within the region to increase the community rates until 90% of children are immunized by age two and 80% for adolescents.



DATE: August 18, 2026

TO: City of Cincinnati Board of Health Finance Committee

FROM: Mark Menkhaus, Jr., CFO

SUBJECT: Fiscal Presentation 2027

FINANCIAL STATEMENTS REVIEW FOR THE FISCAL YEAR 2027 – JULY

2027 July Highlights:

- Revenue at the end of July was \$3,342,477.48. Which is a 21.21% decrease from July of 2025. Expenses as of July 2026 totaled \$4,678,586.34 which is a 14.55% increase from July 2025. Total net loss after the capital revenue transfer was \$70,108.86.

Year over Year:

- As of July, we had \$9,127.56 in overtime compared to July of 2025's total of \$17,795.83. Neither year as of July had any disaster overtime.
- We received capital revenue transfer for FY26 in the amount of \$1,266,000. In FY25 we received a total of \$157,000.
- 7100-Personnel increased by 18.39%. 7500-Fringes saw a decrease of 17.09%. In July 2025 1.6 of the pay periods were reimbursed from the prior year's accruals. July of 2026 only 0.7 of the pay periods were reimbursed.
- 7200- Contractual Services saw an increase of 18.75%, and 7300- Materials & Supplies increased by 300.97%. The differences are due to the timing of invoices paid. In FY27 we paid OCHIN \$184,512.71 as of July, yet in FY26 we paid \$86,372.36 as of July. In FY27 we paid Cardinal \$253,758.79 and LabCorp \$111,237.31, yet in FY26 we had yet to pay any invoices as of July.
- 7400-Fixed Costs increased by 37.76%. The increase is the timing of invoices paid. In FY27 we paid Ochins \$166,096.12 as of July, yet in FY26 we paid Ochins \$79,891.72 as of July. We also expensed \$32,407.50 to Madisonville Phase I, LLC in FY27, but in FY26 we expensed \$16,203.75.
- 7600-Property decreased by 24.88%. The decrease is due to the renovation at the Price Hill Clinic in FY26.

Cincinnati Board of Health Financial Statement for the period of July

	FY27 Actual	FY26 Actual	Variance
Revenue			
8236-Pools/Spa	\$687.75	\$2,001.50	-65.64%
8237-Household Sewage System	\$503.90	\$445.00	13.24%
8239-Tatto/ Body, Environmental Waste License Fee	\$697.00	\$750.00	-7.07%
8241-Food Service (Mobile-Temporary)	\$5,025.50	\$3,835.00	31.04%
8242-Vending Machine Licenses	\$0.00	\$0.00	0.00%
8244-Food Establishments	\$19,754.50	\$9,949.25	98.55%
8249-Food, NOC	\$7,195.75	\$13,512.50	-46.75%
8432-Vending Machine Proceeds	\$0.00	\$0.00	0.00%
8536-Grants\State	\$189,893.99	\$246,615.15	-23.00%
8541-Federal Grant HUD	\$0.00	\$0.00	0.00%
8556-Grants\Federal	\$257,912.98	\$535,062.00	-51.80%
8563-Bd of Ed Svc (School Nurses Sal.)	\$0.00	\$14,642.40	-100.00%
8564-Ham Co Service	\$0.00	\$60,440.36	-100.00%
8571-Specific Purpose\Private Org.	\$0.00	\$6,000.00	-100.00%
8617-Non-Department Fringe Benefit Reimbursement	\$0.00	\$0.00	0.00%
8618-Overhead Charges Indirect Costs	\$0.00	\$0.00	0.00%
8731-Birth & Death Certificates	\$35,432.64	\$68,788.82	-48.49%
8732-Vital Stats - Other	\$205.90	\$1,253.45	-83.57%
8733-Self-Pay Patient	\$90,087.73	\$85,164.74	5.78%
8734-Medicare	\$312,598.63	\$469,171.18	-33.37%
8736-Medicaid	\$480,767.61	\$536,490.40	-10.39%
8737-Private Pay Insurance	\$142,360.05	\$102,810.32	38.47%
8738-Medicaid Managed Care	\$411,187.46	\$567,443.15	-27.54%
8739-Misc. (Medical rec.\smoke free inv.)	\$32,568.95	\$97,685.36	-66.66%
8784-Private Lot Litter & Weed	\$0.00	\$0.00	0.00%
8811-Unclaimed Remains	\$0.00	\$300.00	-100.00%
8914-Bond/Note Proceeds	\$0.00	\$0.00	0.00%
8917-Deferred Sewer Assessment Collections	\$0.00	\$0.00	0.00%
8932-Prior Year Reimbursement	\$0.00	\$3,096.35	-100.00%
8939-Misc. Revenue	\$0.00	\$0.00	0.00%
% That is attributable from 416	\$1,355,597.14	\$1,417,060.58	-4.34%
Total Revenue	\$3,342,477.48	\$4,242,517.51	-21.21%
Expenses			
71-Personnel	\$1,915,285.83	\$1,617,794.92	18.39%
72-Contractual	\$764,942.49	\$644,174.16	18.75%
73-Material	\$454,245.37	\$113,286.93	300.97%
74-Fixed Cost	\$351,816.70	\$255,391.15	37.76%
75-Fringes	\$1,068,099.51	\$1,288,258.55	-17.09%
76-Property	\$124,196.44	\$165,337.62	-24.88%
Total Expenses	\$4,678,586.34	\$4,084,243.33	14.55%
Net Gain (Losses)	(\$1,336,108.86)	\$158,274.18	-944.17%
8936-Transfer	\$1,266,000.00	\$157,000.00	
Total Available	(\$70,108.86)	\$315,274.18	-122.24%