805 CENTRAL AVE, SUITE 500
CINCINNATI OHIO 45202
P 513 352 3270
ATTN: ELEVATOR SECTION

Application for Elevator Permit

ID:

Part 1 – Identification

TYPE OR COMPLETE IN INK – PLEASE PRINT – PART 1 MUST BE COMPLETED

1. Street & number location _____ Zip Code _____

2. Identification	Name	Street Address	City, State, Zip	Phone
Owner				
Contractor				

The owner or agent of this building and undersigned, does hereby certify that the information and statements given on the application, drawings, and specifications are to the best of their knowledge, true and correct.

Signature_____Title_____Date _____

Address_____

City Elevator Number(s)_____
(list existing numbers, if new construction, leave blank)

Part 2 – Description of Work

Check box for type of equipment involved:

- ☐ Elevators
- ☐ Material Lifts
- ☐ LULA
- ☐ Inclined Platform Lift
- ☐ Vertical Platform Lift
- ☐ Chair Lift
- ☐ Man Lift
- ☐ Escalator
- ☐ Moving Walk
- ☐ Buck hoist
- ☐ Dumbwaiter
- ☐ Residential Elevator

Check box to show type of work:
☐ New Installation ☐ Modernization ☐ Repair (list items below)

MACHINE ROOM ITEM

- ☐ Reverse Phase Relay
- ☐ Governor Repair/Replace
- ☐ Hoist Motor/Armature
- ☐ Pump Motor
- ☐ Generator
- ☐ Brake Replace/Repair
- ☐ Repair/Replace Machine
- ☐ Drive Sheave
- ☐ Selector
- ☐ Controls

CAR ITEM

- ☐ Emergency Lighting
- ☐ Emergency Communication
- ☐ Inspection Station
- ☐ Safety Edge/Edge Detector
- ☐ Photo Eye
- ☐ Car Doors
- ☐ Door Operator & Motors

HOISTWAY ITEM

- ☐ Replace Selector Cable/Tape
- ☐ Compensating Rope/Chains
- ☐ Replace Traveling Cables
- ☐ Hoistway Sills
- ☐ Doors & Gates
- ☐ Jacks/Cylinders
- ☐ Hoistway Door Motor

ESCALATOR ITEM

- ☐ Handrail
- ☐ Drive Chain
- ☐ Handrail Chain
- ☐ Motor
- ☐ Steps

Describe the work necessary_____

_____

_____

Estimated cost of materials and labor for this application $ _____

FOR CITY USE ONLY

FEES

Estimated Cost $_____

Permit Fee Cost $_____

Application Fee $_____

Sub Total $_____

Total with all Fees $_____

Approved By _____

Issued By _____

Date _____

Close Out Date _____

Revised 12/18