

“A” FAMILY DAY CARE HOMES (Type “A” Day Care Homes are for 7- 12 children)

I. WHAT IS FIRST?

A Type “A” Family Day Care Home can only be established in the home of the operator. Also make sure a Type “A” Family Day Care Home is permitted in your Zoning District. To determine the Zoning District in which your home is located, contact the Zoning and Plans Examination office number at (513) 352-3271.

A Type “A” Day Care Home is permitted in the DD and RM-1.2, RM-0.7, OL, OG, CN-P, CN-M, CC-P, CC-M, CC-A, UM, MA and IR Zoning Districts ONLY if a minimum four foot high fence is provided in the rear yard to secure an outdoor play area.

A Type “A” Day Care Home is a Conditional Use in the RMX, RM-2.0 and RF-R Zoning Districts. A Conditional Use requires a Zoning Hearing to determine if the Type “A” Day Care Home can be approved in these locations. City Planning is the division that takes applications for and hears the Conditional Use appeal. The Zoning Hearing phone number is (513) 352-4847.

If there will be a play area or play equipment installed, it MUST be in a four foot minimum fenced in rear yard ONLY for the Type “A” Day Care to be an approved use in the following Zoning Districts: RM-1.2, RM-0.7, OL, OG, CN-P, CN-M, CC-P, CC-M, CC-A, UM, DD, MA and IR.

A Type “A” Day Care Home is not permitted in the SF- 2, SF- 4, SF- 6, SF- 10, SF-20, CG-A, ML, MG, RF-C, RF-M and PR Zoning Districts.

II. WHAT KIND OF DRAWINGS IS REQUIRED?

To apply for a Type “A” Day Care Certificate of Inspection, three sets (copies) of drawings are required. The drawings need not be prepared by a professional Architect or Engineer. However, they must be clear and legible. (Use a ruler and make careful measurements of each part of the building.)

Drawings must show the following information:

- A. A floor plan of each level of the Home, including the basements.
- B. All areas to be used for child day care purposes, clearly identified. Ages and number of children per room must be specified. The hours of operation must be specified.
- C. Accurate locations and sizes of all rooms, closets, doors, windows, porches, and interior and exterior stairways.
- D. Accurate locations of all furnaces, fireplaces and hot water heaters.

III. WHAT DO I DO AFTER I PREPARE THE DRAWINGS?

- A. Complete a permit application and mark the box for “Certificate of Inspection: Type “A” Family Day Care Home”. Attach the three sets of legible drawings and pay an inspection fee.
- B. Call (513) 352-3271 the next day to make an appointment with the District Inspector for the Family Day Care Home inspection.